

## Privacy declaration

Finca Naranja, located at Peña Cerrada 42 Ronda la Vieja, is responsible for the processing of personal data as shown in this privacy statement.

Contact details:

<https://fincanaranja.com/>

Peña Cerrada 42 Ronda la Vieja

+34 952870476

## Personal data that we process

Finca Naranja processes your personal data because you use our services and / or because you provide them yourself.

Below is an overview of the personal data we process:

- First and last name
- Address data
- Phone number
- E-mail address
- Creditcard information
- Booking details

## Special and / or sensitive personal data that we process

Our website and / or service does not intend to collect data about website visitors who are younger than 16 years. Unless they have permission from parents or guardians. However, we can not check if a visitor is older than 16. We encourage parents to be involved in the online activities of their children, in order to prevent data about children being collected without parental consent. If you are convinced that we have collected personal information about a minor without this permission, please contact us at [info@fincanaranja.com](mailto:info@fincanaranja.com) and we will delete this information.

## For what purpose and on what basis we process personal data

Finca Naranja processes your personal data for the following purposes:

- Handling your payment
- You can call or e-mail if necessary to carry out our services
- Finca Naranja also processes personal data if we are legally obliged to do so, such as information that we need for our tax return.

## Automated decision-making

Finca Naranja does not process data in an automated way. Finca Naranja uses the following computer programs or systems:

- html website
- SSL certificates for e-mail and website
- password-protected e-mail

## How long we store personal data

Finca Naranja does not store your personal data longer than is strictly necessary to achieve the purposes for which your data is collected. These are the storage periods we use:

- Personal details: 5 years, for the benefit of taxes
- E-mail address and booking details: 5 years, for the benefit of taxes
- E-mail, your credit card details: will be deleted 3 months after your payment has been processed successfully

## Sharing personal data with third parties

Finca Naranja will not sell your information to third parties and will only provide this information if this is necessary for the execution of our agreement with you or to comply with a legal obligation. With companies that process your data in our assignment, we conclude a processor agreement to ensure the same level of security and confidentiality of your data. Finca Naranja remains responsible for these processing operations.

## Cookies, or similar techniques, that we use

Finca Naranja does not use cookies or similar techniques.

## View, modify or delete data

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to the data processing or to object to the processing of your personal data by Finca Naranja and you have the right to data portability. This means that you can submit a request to us to send the personal information we have in your computer file to you or another organization mentioned by you.

You can send a request for access, correction, deletion, data transfer of your personal data or request for withdrawal of your consent or objection to the processing of your personal data to [info@fincanaranja.com](mailto:info@fincanaranja.com).

To ensure that the request for access has been made by you, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy. We respond as quickly as possible, but within four weeks, at your request.

Finca Naranja would also like to point out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link:

<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

## How we protect personal data

Finca Naranja takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not properly

secured or there are indications of misuse, please contact our customer service or via [info@fincanaranja.com](mailto:info@fincanaranja.com)